

# DELIA (MAN KIU) ENGLISH PRIMARY SCHOOL

## Capacity Enhancement Grant (CEG) Plan

2024 – 2025

1. Objectives:

In order to relieve teachers' workload, it is planned to recruit additional teacher and teaching assistants in order to enhance the capacity in learning and teaching and student support.

2. Contents:

Post	Job duties	Expected outcomes
1. One full-time supply teacher	- Relieve the teaching load of the teachers with the leading roles in curriculum development - Relieve the non-teaching workload of teachers	- Teachers can devote more time to develop and implement curriculum initiatives that enhance learning and teaching.
2. Two full-time teaching assistants		

3. Requirements & Budget:

Post	Requirement	Proposed Salary (incl. MPF)
1. Full-time supply teachers (x1)	- Bachelor degree or above - Completed relevant teacher training	HK\$450,639
2. Teaching Assistants (x2)		HK\$462,609
Total:		HK\$913,248

4. Evaluation:

Regular and comprehensive reviews will be conducted to evaluate the effectiveness of the arrangement.

These include the feedbacks in the Administration, Panel Head and Subject Panel Meetings.