# Delia – Man Kiu English Primary School Annual School Plan

**School Year 2013-2014** 

# School Vision & Mission

### Vision and Mission:

We envision Delia—Man Kiu English Primary School to become "OUR HOME". Of which, students are Open-minded, strive to Understand people of different cultures and places with mutual Respect. Thereafter, achieving a society of Harmony is students' Obligation by fulfilling the virtues of Morality and Equality.

The school devotes to actualize the vision in accordance with the spirit of school motto "Harmony in Diversity". The school is committed to cater appropriate education for students with diverse needs in knowledge, skills and attitude, despite their ethnicities, beliefs and socioeconomic background.

## 抱負與使命:

「大家庭」是地利亞—閩僑英文小學的辦學抱負,旨在培育學生以開放及互相尊重的態度去了解並欣賞不同文化與地域的人。從而以責任感、道德心和平等觀來創造和諧社會。

學校本著「和而不同」的校訓精神,致力實現「大家庭」的辦學抱負。不論種族、 信仰和貧富,學校積極針對學生在知識、技能與人格等不同學習需要、為他們提 供適切的培養。

### Delia (Man Kiu) Year Plan, 2013-14

### **ADMINISTRATION**

**Major concern**: The promotion of the school's capacity for self-evaluation to achieve self-improvement

Intended outcome(s)	Success criteria	Strategy/Task	Evaluation method	Person in charge	Re- Mark
<ul> <li>Work and reports showing appropriate self-evaluation in identifying lists of needs for following up</li> <li>Planning done with appropriate reference to self-evaluation</li> </ul>	Subject panels and work committees are able to follow through self- evaluation as a basis for further plans	<ul> <li>Collect evidence through such means as observation and survey to conclude on concerns and follow up suggestions in work reports and plans</li> <li>Use of pre-tests, post-tests and relevant data where appropriate</li> </ul>	<ul> <li>Review of reports and plans</li> <li>Observation at relevant meetings</li> </ul>	Principal, VP, AP	

### **LEARNING AND TEACHING**

Major concern: Upgrade the quality of students' learning

Intended outcome(s)	Success criteria	Strategy/Task	Evaluation method	Person in	Re-
				charge	mark
<ul> <li>Improvement in student performance in internal assessments and class learning</li> <li>Improvement in TSA results</li> </ul>	Improvement through comparison of assessment and TSA results and teachers' observations	<ul> <li>Curriculum – Continuation of new curricular plans in Chinese</li> <li>Curriculum revision</li> <li>Streaming</li> <li>Learning Tasks - Refinement of syllabus and worksheets</li> <li>Identification of difficult points for students</li> <li>Collection of feedback from subject teachers during the year</li> </ul>	<ul> <li>Pre- and post tests</li> <li>Class observation</li> <li>Analysis of student performance in tests/examinations</li> <li>Checking of student improvement plans</li> </ul>	Chinese panel  Subject panels	

<ul> <li>Teaching design - CLP &amp; PLO</li> <li>Collaborative unit and lesson planning</li> <li>Focus on student learning in peer lesson observation</li> <li>Stress on checking student learning in class and provision of timely feedback</li> </ul>	Subject Panels
<ul> <li>Tracking the performance of weaker students</li> <li>Analysis of causes of</li> </ul>	Class teachers,
<ul><li>problems</li><li>Small group/individualized support</li></ul>	Subject teachers

# STUDENT SUPPORT

Major concern: Students' engagement to the school community showing stronger self-discipline, positive thinking and team work

Intended outcome(s)	Success criteria	Strategy/Task	Evaluation method	Person in charge	Re- mark
<ul> <li>Improvement in discipline records</li> <li>Students' demonstration of enthusiasm for participating in and contributing to class or school events</li> <li>Stronger positive perception of school life</li> </ul>	<ul> <li>Satisfaction of at least 70% teachers with student discipline improvement</li> <li>High student participation rate in school events and activities</li> <li>Improvement of student satisfaction in school life</li> </ul>	<ul> <li>Analysis of discipline records to work out solutions accordingly</li> <li>Activities to enhance students' positive experience</li> <li>Reinforcement of students' positive behaviour</li> <li>Team building activities in the class</li> </ul>	<ul> <li>Discipline records</li> <li>Observation of teachers</li> <li>Conduct SHS and APASO surveys</li> </ul>	Student Support Team	