

DELIA (MAN KIU) ENGLISH PRIMARY SCHOOL

Capacity Enhancement Grant (CEG) Plan

2023 – 2024

1. Objectives:

In order to relieve teachers' workload, it is planned to recruit additional teachers and teaching assistant in order to enhance the capacity in the following three critical tasks in learning and teaching: curriculum development, enhancing students' language proficiency and coping with the diverse and special learning needs of students.

2. Contents:

Post	Job duties	Expected outcomes
1) ONE full-time supply teacher	- Relieve the teaching load of the teachers with the leading roles in curriculum development	- Teachers can devote more time to develop and implement curriculum initiatives that enhance learning and teaching.
2) ONE full-time teaching assistant		

3. Requirements & Budget:

Post	Requirement	Proposed Salary (incl. MPF)
1. Full-time supply teachers (x1)	- Bachelor degree or above - Completed relevant teacher training	HK\$429,030
2. Teaching Assistant (x1)		HK\$195,405
Total:		HK\$624,435

4. Evaluation:

Regular and comprehensive reviews will be conducted to evaluate the effectiveness of the arrangement.

These include the feedbacks in the Administration, Panel Head and Subject Panel Meetings.