

DELIA (MAN KIU) ENGLISH PRIMARY SCHOOL
SCHOOL FEE REMISSION SCHEME – APPLICATION FORM
2023-2024

Note

1. Each application form is for the application for ONE student only.
2. A fresh application is required every academic year.
3. All items in this form must be completed. Please state clearly if not applicable.

Part 1 - Particulars of the Applicant (Parent / Guardian)

Name in English: _____ Name in Chinese (if any): _____
Tel. No.: _____ HKID Card No.: _____
Marital Status : _____ * Married / Divorced / Separated / Widowed / Single (* Delete as appropriate)

Part 2 - Particulars of Student

Name in English: _____ HKID Card No.: _____
Class: _____ Class No.: _____

Part 3 - Particulars of Family Members

A. Spouse

Name in English: _____ HKID Card No.: _____

B. Unmarried children residing with the family

- (1) Name in English: _____ HKID Card No.: _____
Name of school attending: _____
Relationship: _____
- (2) Name in English: _____ HKID Card No.: _____
Name of school attending: _____
Relationship: _____
- (3) Name in English: _____ HKID Card No.: _____
Name of school attending: _____
Relationship: _____
- (4) Name in English: _____ HKID Card No.: _____
Name of school attending: _____
Relationship: _____

C. Dependent parent

- (1) Name in English: _____ HKID Card No.: _____
- (2) Name in English: _____ HKID Card No.: _____

Part 4 - Family Income

1. Are you receiving subsidy from the **Comprehensive Social Security Assistance (CSSA) Scheme**? If yes, please provide the CSSA supporting document issued by Social Welfare Department.
 No. (Go to question 2)
 Yes, Ref No. _____ . (Go to **Part 5**)
2. Are you receiving subsidy from Student Finance Office [i.e. Textbook Assistance (TA), Student Travel Subsidy (STS)]? If yes, please provide supporting document issued by Student Finance Office.
 No. (Go to question 3)
 Yes. (Go to **Part 5**)
- 3.

Applicant and Family Member	Occupation	Office Tel. No.	Total Annual Income (\$)
Applicant:			
Spouse:			
Other:			
Other:			

Please provide copies of 12 months' bank statements or passbooks of ALL bank accounts (including the records of income) or other relevant proof (e.g.: salary slip issue by the company) of the applicant and spouse.

Part 5 - Declaration

I have read and fully understood the Guidelines of School Fee Remission Scheme application of Delia (Man Kiu) English Primary School.

(1) I hereby declare that the information in this application and the supporting documents provided by me are true and complete. I understand and give consent to Delia (Man Kiu) English Primary School to assess the eligibility and assistance of my family based on the information, also conduct the investigations into my application. I also understand that any omission or misrepresentation of information with a view to obtaining pecuniary advantage by deception is an offence and is liable to legal proceedings.

(2) I give consent and confirm that I have obtained consent from my family members to authorize the School to handle the personal data/ information provided in this application. I understand that the personal data provided in the application, and any supplementary information provided on the request of the School, will be used by the School for processing and assessing the eligibility of the applicant for fee remission. All documents and materials submitted are not returnable.

(3) I understand that the School has the right to review my application and adjust my entitlements of receiving financial assistance from the scheme if necessary.

Signature of Applicant: _____ Date: _____